

No. D. 24012/9/16-IGPr
GOVERNMENT OF MIZORAM
DIRECTORATE OF PRISONS : AIZAWL.

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Dated Aizawl, the 28th October 2025

QUOTATION

Sealed Tenders are hereby invited on behalf of the Governor of Mizoram for supply of materials and installation of Borewell System at Central Jail, Aizawl which will be received by the undersigned on or before 28.11.2025 (Friday) 12:00noon and will be opened on the same date at 1:00pm in the Office Chamber of the Inspector General of Prisons. Details can be seen in the Office of the undersigned during office hours on any working days.

TERMS AND CONDITIONS

A. BIDS

1. Quotationer(s) should quote their rates **both in figures and in words** against the items mentioned at annexure. Any cancellation/alteration should be initialed with date.
2. Rates for each item should be quoted both in figures and in words. All corrections must be initialed and dated. No over-writing permitted.
3. All tribal tenderers should submit a GST Certificate, HTPC for 2025 - 2026 and attested copy of Dealership/Agency/Manufacturer Certificate along with the tender and non-tribal tenderers should submit a court fee stamp worth of Rs.20/- income tax clearance along with tender.
4. Quotation should be accompanied by non-Judicial stamp worth of Rs. 20.00p in case of non-tribal and House Tax Payee Certificate (HTPC) for 2025 - 2026 in case of Tribal residing in Mizoram.
5. Quotationer(s) should write on the sealed cover of the Quotation papers **"QUOTATION FOR SUPPLY AND INSTALLATION OF BOREWELL AT CENTRAL JAIL, AIZAWL"**, and submit the same to the address of the undersigned during office hours.†
6. Submission of quotation after appointed date and time stated above will, in no case, be allowed.
7. The undersigned further reserves the right to accept or reject any or all tenders and is not bound to accept the lowest or any workable rates in view of the prevailing local market rates without assigning any reason thereof.

8. Tenderers should clearly indicate in their tender specifications like the type, brand, make, model and the name of manufacturer etc. of the items quoted in the tender.
9. Quotationer(s) or his / her representative may be present at the time of opening of the quotations, if so desired.
10. The undersigned has the authority to revoke the contract agreement for unsatisfactory performance or for any other reasons at any time during the contract
11. The successful quotationers shall have to execute deed of contract agreement in the prescribed form within seven (7) days from the date of issue of the approval letter from the undersigned.
12. If the selected quotationer fails to execute the deed of agreement or fails to furnish security deposit within the stipulated time or wanted to withdraw his/her quotation or does not supply at the tendered rates, the earnest money deposited will be forfeited and the contract will be offered to another quotationer.

B. EARNEST DEPOSITS

1. Quotations should be accompanied with **earnest money in the form of Call Deposit amounting to 2%** of the total tendered value pledged to Inspector General of Prisons, Aizawl. Quotation received without Earnest Money Deposit are liable to be rejected.
2. The selected quotationers shall have to furnish security deposit @ 3% of the amount of contract at the time of signing the contract deed which will be released after successful installation.
3. If the successful tenderer fails to furnish the performance security within 15 days of the placement of the purchase order, the Earnest Money shall be liable to be forfeited to Prisons Department.
4. The Earnest Money of all the unsuccessful tenderers will be returned as early as possible after the expiry of the period of the bid validity and after issue of the purchase order. No interest will be payable by the Inspector General of Prisons on the Earnest Money Deposit.

C. PAYMENT

1. Payment shall be made only after delivery and acceptance of the materials which must be countersigned by the officer in charge of the Inspector General of Prisons.
2. No advance payment will be made in any case.

D. DELIVERY / INSTALLATION

1. The works should be commenced within 30 days from the date of issue of the Work Order by the department of Inspector General of Prisons, Aizawl or as directed from time to time.
2. The selected tenderer should supply the materials and equipments exactly of the same make, type, model etc. as per the samples catalogue submitted.
3. Any delay by the selected tenderer/supplier in the performance of delivery of items shall render any or all of the following sanctions :
 - Forfeiture of its Performance Security
 - Deduction of 1% of the price of the delayed goods for each and every month(part of the month shall be considered as full month)
 - Cancellation of the purchase order for default.

E. INSPECTION

1. The Officer-in-charge or the representative of the department shall have the right to inspect or to test the items to confirm their conformity to the ordered specifications.
2. The selected bidder shall provide all reasonable facilities and assistance to the inspector at no charge to the purchaser (Inspector General of Prisons)
3. In case, any inspected or tested goods fail to conform to the specifications, the purchaser may reject them and supplier shall either replaced goods or make all alterations necessary to meet specification required free of cost to the purchaser.

No complaint whatsoever regarding, revision of rates, change in time and conditions, quality of materials, etc. will be entertained after the deed of contract agreement is executed. In the event of failure by the selected contractor to supply and install the system in time, the security deposit will be forfeited and he/she will be blacklisted by the Department.



(R. VANLALSAWTA)

Inspector General of Prisons.

Mizoram: Aizawl

Memo No. D. 24012/9/16-IGPr : Dated Aizawl, the 28th October 2025

Copy to:-

1. The Commissioner and Secretary to the Government of Mizoram, Home Department for information.
2. Notice Board of Directorate of Prisons.



Inspector General of Prisons.

Mizoram: Aizawl.